

LEDYARD POLICE DEPARTMENT
Ledyard, CT

SPACE NEEDS ASSESSMENT vs.
FLOOR PLANS (dated January 30, 2013)

		<u>Space Needs</u> <u>Assessment</u>	<u>Square Footage</u> <u>proposed</u>
1. Public			
a.	<u>Vestibule</u>	80	110
b.	<u>Lobby / Reception / Waiting</u>	200	209
c.	<u>Public Toilet Rooms</u> 1 @ 50	50	83
d.	<u>Interview Room</u>	80	127
2. Training Classroom / Roll Call / E.O.C.			
b.	<u>Training Classroom</u>	550	490
c.	<u>Furniture Storage</u>	80	0
3. Communications Dispatch Center			
b.	<u>Communications Dispatch Center</u>	350	540
c.	<u>Toilet</u>	60	46
d.	<u>Kitchenette</u>	50	59
4. Communications Equipment / Computer Equipment			
b.	<u>Communications Equipment / Computer Equipment</u>	150	183
5. Administrative Offices			
a.	<u>Resident State Trooper / Department Head</u>	200	228
b.	<u>Toilet Room</u>	50	44
c.	<u>Executive Officer / Lieutenant</u>	175	178
d.	<u>Administrative Assistant</u>	200	310
e.	<u>Conference Room</u>	200	251
f.	<u>Work Room</u>	100	w/in Admin. Asst
6. Records Retention			
a.	<u>Records Retention</u>	150	140

7.	<i>Traffic Office / Accident Reconstruction</i>		
a.	<u>Traffic Office</u>	250	224
b.	<u>Equipment Room</u>	50	48
8.	<i>Youth / DARE / S.R.O.</i>		
a.	<u>Youth / DARE / SRO</u>	125	203
b.	<u>Equipment Room</u>	50	55
9.	<i>Technology Coordinator</i>		
a.	<u>Technology Coordinator</u>	125	113
10.	<i>Detective Bureau / Criminal Investigations</i>		
a.	<u>Detective's Office</u>	250	289
b.	<u>Equipment Room</u>	50	50
11.	<i>Interview Rooms</i>		
a.	<u>Interview Rooms</u>	Two (2) @ 60	(2@50) 100
12.	<i>Patrol Functions</i>		
a.	<u>Patrol Sergeants</u>	350	300
b.	<u>Reports Room</u>	175	113
c.	<u>Locker Rooms</u>	900	1,160
d.	<u>Physical Training Room</u>	250	280
e.	<u>Lunch Room / Day Room</u>	350	286
f.	<u>Laundry Service</u>	50	51
g.	<u>Quartermaster Storage</u>	60	66
13.	<i>Central Copy Room</i>		
a.	<u>Copy / Mail Room</u>	125	58
14.	<i>Sally Port</i>		
a.	<u>Sally Port</u>	450	410
b.	<u>Road Supply Storage</u>	50	50
15.	<i>Prisoner Processing</i>		
b.	<u>Prisoner Processing</u>	400	623
c.	<u>Interview</u>	60	70
d.	<u>Toilet Room</u>	40	22
16.	<i>Detention</i>		
b.	<u>Detention Cells</u>	180	220
c.	<u>Detention Area</u>	120	80

17. Armory / Arsenal		
a. <u>Armory / Arsenal</u>	150	53
18. Evidence and Property		
a. <u>Evidence Processing / Forensics Lab</u>	150	158
b. <u>Evidence Storage</u>	150	177
c. <u>Bulk Evidence / Found Property</u>	50	50
19. Evidence and Property		
a. <u>K9 Equipment Storage</u>	50	50
20. Storage Bay / Vehicle Processing		
a. <u>Storage Bay / Vehicle Processing</u>	450	461
21. Custodial Services		
a. <u>Custodial Services</u>	80	45
22. Mechanical		
a. <u>Boiler Room</u>	250	270
b. <u>HVAC Equipment</u>	250	w/in Boiler Room
c. <u>Electrical Room</u>	100	w/in Boiler Room
<u>TOTAL NET SQUARE FOOTAGE</u>	8,985	9,133
<u>TOTAL GROSS SQUARE FOOTAGE</u>	12,130	12,340

Floor Plan Summary:

Lower Level: 6,090 gross s.f.

Main Level: 6,250 gross s.f.

Total S.F.: 12,340 gross s.f.

END OF SPACE SUMMARY