

REQUEST FOR A CERTIFIED COPY OF A BIRTH RECORD FROM THE TOWN OF LEDYARD

Mail this request to the Ledyard Town Clerk, 741 Colonel Ledyard Highway, Ledyard, CT 06339

PLEASE PRINT

FULL NAME ON CERTIFICATE*: _____
FIRST MIDDLE LAST NAME

DATE OF BIRTH: ____/____/____ PLACE OF BIRTH _____
MONTH DAY YEAR TOWN/CITY

FATHER'S FULL NAME: _____
FIRST MIDDLE LAST NAME

MOTHER'S MAIDEN NAME: _____
FIRST MIDDLE LAST NAME

PERSON MAKING THIS REQUEST:

NAME: _____
FIRST MIDDLE LAST NAME

ADDRESS: _____
NUMBER / STREET / UNIT #

TOWN/CITY: _____ STATE: _____ ZIP CODE: _____

TELEPHONE NO: _____ E-MAIL ADDRESS: _____

SIGNATURE: X _____

RELATION TO PERSON NAMED ON CERTIFICATE: _____

REASON FOR MAKING REQUEST: _____

CERTIFICATE SIZE:

<input type="checkbox"/> FULL SIZE \$20.00 EACH NUMBER OF COPIES: _____	<input type="checkbox"/> WALLET SIZE The wallet size birth certificate contains less information than the full size certificate. It may not satisfy all proof of identification requirements such as those needed for a passport. \$15.00 EACH NUMBER OF COPIES: _____	TOTAL NUMBER OF COPIES: _____ X \$20.00 = \$ _____ _____ X \$15.00 = \$ _____ TOTAL: \$ _____ PLEASE DO NOT MAIL CASH
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Attach a copy of the requester's valid government issued photo ID or passport below: Or two (2) forms of the following: <ul style="list-style-type: none"> • Social security card • Written verification of identity from employee • Automobile registration • Copy of utility bill showing name and address • Voter's registration card 	Please make sure to mail the completed request with the following requirements: <ul style="list-style-type: none"> <input type="checkbox"/> Money order made payable to "Town of Ledyard" <input type="checkbox"/> Current government issued photo ID <input type="checkbox"/> (If applicable) verification of relationship to the registrant (for example, an individual requesting his/her parent's birth certificate must provide a certified copy of his/her own birth certificate.
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* If adopted, please provide your adoptive name and adoptive parents' information.
 * If you had your name legally changed, please provide a copy of the court documentation authorizing the name change